

Bleed  
Trim  
Safety

*Safety:* No TEXT beyond this line.

*Trim:* Final trim size ordered.

*Bleed:* To ensure ink coverage goes to the very edge of the product, make certain to extend any graphics/artwork past the *Trim* to the *Bleed* line.

*Delete template before submitting art.*

**Standard 2-Pocket Presentation Folder**  
**Flast Size 19.5" x 16"**  
**Folds to 9" x 12"**

***See page 2 for inside***

**OUTSIDE BACK**

**OUTSIDE FRONT**



**NO INK IN THIS AREA**

**LEFT POCKET**  
**Visible on inside**

Bleed  
Trim  
Safety

**INSIDE LEFT**

**INSIDE RIGHT**

**NO INK IN THIS AREA**

